

# VILLAGE CLUB RULES

**These rules are developed for the general benefit of all and will be carefully enforced. Ignorance of the rules will not be considered an excuse for violation. The Board of Directors may amend these rules at any time upon consideration.**

## GENERAL RULES

1. **Full season is from Friday, May 25<sup>th</sup> to Monday, September 3<sup>rd</sup>, 2018.**
2. All parties etc. require completion and approval of the Party Reservation Form.
3. Dogs or other pets are not allowed inside the Club.
4. **Parents are responsible to supervise and discipline their children at the club.**
5. Children under 14 years of age shall not be allowed on Club property unless accompanied at all times by a person 14 years of age or older. This rule does not apply for regularly scheduled swimming, diving, or tennis lessons.
6. Motorcycles and motorbikes must be parked in designated parking areas only and are not allowed on the grass. Bikes should be locked to the bike rack.
7. Cars must be parked in designated parking areas only and are not allowed on the grass. When the lot is full, parking is allowed along both sides of Sherwood Road.
8. **GLASS objects/containers of any type are not allowed inside the club at any time, for any reason. No exception.**
  - 1st Offense: Removal of glass object from the club and a formal warning.
  - 2nd Offense: ejection from the Club for the remainder of the day.
  - 3rd Offense: ejection from the Club for the remainder of the season. plus a \$50.00 fine and referral for review by the Board of Directors.
  - Suspension from club for broken glass is immediate.
9. All members are expected to keep the premises in a neat and clean condition. All garbage is to be disposed of in the receptacles provided before leaving the Club.
10. Use of the Club grounds for activities, other than those provided is prohibited.
11. Skateboards, roller-blades, scooters, roller skates, baseball spikes or soccer spikes are not allowed on paved areas of the Club property.
12. **Smoking, chewing tobacco and e-cigarettes are not permitted in the Club or on the grassy areas surrounding the it. The designated area is the parking lot.** 1<sup>st</sup> offense warning, 2<sup>nd</sup> offense ejection for the day, 3<sup>rd</sup> offense ejection for the season.
13. Furniture is for the comfort and convenience of everyone and shall not be removed from designated areas. Picnic tables, lounge chairs, and other furniture are available for use on a “first come, first served” basis. Lounge chair use is limited to swimmers and sunbathers. It may be necessary to wait for furniture to become available during peak periods. Please do not remove personal property from furniture without the owner’s permission.
14. Vandalism will not be tolerated. Violators will leave the Club and will be held responsible for all direct and incidental damages.
15. The use of all cellular telephones and other devices with photographic or video capabilities is prohibited within the locker room areas.
16. **Footballs, basketballs, volleyballs, baseballs, softballs, soccer balls and golf balls are not allowed in the pool, on the courts or in the club.**
17. The Village Club is not responsible for personal items lost, stolen, damaged or destroyed while at the club.
18. Only members who have paid their dues & required fees may use the club.
19. Fees for lessons, leagues, teams, social events, guest fees and items from concessions must be paid for at the time of purchase by cash or credit.
20. **All members are required to have a recent photo on file for entry in to the club.**

## **GUEST RULES**

**Guest rules apply to tennis courts as well as pool privileges.**

1. Guests must be properly registered upon arrival at the Club. This includes payment of the guest fee, identification of the guest and compliance with club rules. The sponsoring member must accompany their guests.
2. Guests shall be of good health, respectable and of good moral character.
3. Members are responsible to inform their guests of Club rules.
4. Each member is responsible and will be held accountable for the conduct of his/her guests while at the club.
5. Guest Fees:
  - a) \$10.00 per person; \$5.00 after 5:00 p.m.
  - b) \$15 on Memorial Day, July 4<sup>th</sup>, Labor Day & Family Picnic
  - c) 2 years of age and under are free.
  - d) Paid for, when your guests are checked in.
  - e) Members on hiatus are limited to 3 visits as a guest.
6. A member wishing to bring more than 10 individual guests at one time must contact the General Manager for approval.
7. Consequences for defrauding the club of guest fees:
  - a) 1<sup>st</sup> Offense: double the guest fees and a warning
  - b) 2<sup>nd</sup> Offense: triple the guest fees and 3-day suspension
  - c) 3<sup>rd</sup> Offense: quadruple the fees, suspension & board review.

## **CHILDCARE GUEST RULES**

Baby-sitters/Child Care: The Child-Care form must be completed including a recent picture of the childcare person prior to the start of the season. If the babysitter is at the Club with the family, he/she is a guest and guest fee applies.

## **SINGLE, COUPLE & SENIOR MEMBERSHIP GUEST RULES**

Immediate family members (spouse, child & custodial parent, as well as, grandchildren, nieces & nephews) follow the same guidelines as other guests. The guest fees are the same as other guests. There is no limit to the number of times family members may come in as a guest.

## **NO SHOW POLICY**

Members, who sign-up for tennis, aquatics and social events then fail to show, will be charged for the amount of the activity. No charge for members who cancel 72 hours before the activity starts.

## TENNIS COURT RULES

Direct supervision of the tennis court area is the responsibility of the Tennis Instructors when they are on duty. The responsibility for supervision of the tennis courts area rests with the General Manager or the designated representative at any other time. Failure to adhere to these rules will jeopardize your membership privileges.

1. No smoking or tobacco use in the tennis court area.
2. No eating in the tennis court area.
3. Only tennis shoes and tennis attire are allowed on the playing surface. Playing tennis barefoot or in sandals is not allowed. Shirts are required in the tennis court area.
4. No more than four people are permitted to play on one court at a time.
5. Non-playing children are not permitted to play in the tennis court area unless supervised by an adult.
6. Please be respectful of other courts of play. Only cross behind a court by the back fence in between points. Do not move behind a court while a point is in play.
7. Please keep the tennis court area clean by using the proper trash receptacles.
8. Club tournaments, socials, state league matches, and lessons have priority in use of the courts. Courts do NOT have to be left open during special events for open play.
9. Adults (18 years of age or older) have preference for use of the courts after 4:00 P.M. weekdays and at all times of the weekend and during holidays.
10. Members are responsible for the conduct of their guests while on the tennis courts.

### **Quick Start/PickleBall Court Rules**

1. The above tennis court rules apply to the two Quick Start/PickleBall courts.
2. Lessons have priority on the courts at all times.
3. The courts are designed and specified for 10 and under players and their parents using 10 and under Quick Start equipment.

## ENFORCEMENT

1. The Tennis Director and General Manager will be in charge at all times and will have the complete authority to enforce all rules, including the limiting of activities of anyone disturbing the enjoyment of others. Such action shall include but not be limited to: Penalty fines, withdrawal of guest privileges, and suspension of membership. Appeals from or objections to these decisions shall be made to the Board of Directors. (See Conduct Policy on Page 6)
2. Violations should be reported to a staff member, the Manager on Duty or to a member of the Board of Directors.
3. Each member shall be responsible for the conduct of his/her family and guests. Rule infractions by guests will count against the member registering the guest.

## SWIMMING POOL RULES

1. Do not enter the pool if you have a communicable disease or an open cut. Shower before entering the pool and after use of toilet facilities.
2. Do not bring food, drink, gum, or into the pool.
3. **Beverages are only allowed in the pool during adult swim**
4. Eating is not allowed in the main pool area.
5. **Glass containers are not allowed inside the club at any time for any reason without exception. This is for safety and compliance with state regulations.**
6. Appropriate swimwear is required at all times. Leotards, cutoffs, street clothes or colored t-shirts are not permitted in the pool.
7. Children under six years of age are not permitted in the main pool area unless accompanied by a person 12 years or older.  
Non-swimmers may only use the shallow roped-off area.
8. No toddlers, unless toilet trained, are allowed in the main pool area. This includes both the pool and the pool deck, at any time due to Health Dept guidelines. Toddlers shall not be left unattended (even with lifeguards on duty) in the main pool or children's pool areas at any time. **Swim diapers are not allowed in the main pool.**
9. Baby equipment such as buggies, strollers, and playpens shall not be permitted in the main pool area. This rule is intended for the safety of the child.
10. Running, rough play, splashing, dunking, shoving, spitting water or other activities that endanger the comfort and safety of swimmers and sunbathers are strictly prohibited in or around the pool areas. Swimmers should not ride on the shoulders of others or be thrown in the pool.
11. A 10-15 minute rest period may be set-aside during each hour. During this time, only members over the age of 18 may use the pool.
12. No ball playing is permitted on the decks. Floating devices are not permitted.
13. Round sponge balls are the only toys allowed in the large pool.
14. No swimming in the I-pool or large pool without a lifeguard on duty.
15. Go under the guide ropes when moving from one area of the pool to another. Avoid the lap lane when being used for swimming laps.
16. Kickboards are allowed only in the main pool area, not in the I-pool or baby pool. Children under 12 must be with an adult to obtain a kickboard.
17. **Do not play catch from the water to the deck or vice-versa.**
18. No somersaults off the side of the pool or backward entries of any kind are allowed.
19. **Parents must remain on the upper deck during swim lessons and swim, dive and synchronized swim team practices.**
20. The pools/club will be closed and cleared at the end of lessons/practice for 30 min. This will allow staff to check locker rooms, bathrooms, water quality, unclaimed items and proper guest procedures including childcare providers.

Safety is our first priority. Lifeguards have the responsibility and the authority to enforce all rules listed in this document. Their instructions should be followed promptly for the safety and well being of all.

## DIVING WELL RULES

1. Swimmers will be allowed in the diving well if they are able to swim the width of the pool. Tests to determine swimming ability will be administered by the guards.
2. Swimming is not permitted in roped off diving area.
3. Divers must go straight off the board, not to the side. Sailor dives are not permitted (hands at sides).
4. No back, inward, or reverse dives are permitted unless under the supervision of a diving coach or instructor.
5. Only one person is allowed on the board and ladder at a time. The diver ahead of you must quickly go to the sidewall before you begin your dive. Double bouncing is not permitted.
6. Diving class students and competitive divers may practice between 3:00-3:30 PM Monday-Friday during the competitive season.

## INTERMEDIATE POOL

**Only children 8 years of age or younger are allowed use of this pool.**

## WADING POOL

**This pool is for use by toddlers under the age of 5, properly attired and always under parental supervision. Swim diapers are required.**

## SWIMMING POOL HOURS

Continuation and/or modification of the pool hours will be determined by pool use, size of swim classes and problems that may occur. Our goal is to provide members with as much access time to the pools as possible. These times may change subject to management discretion—such as swimming, diving, or synchronized meets or weather conditions. The pools will remain closed if the air temperature does not exceed 65 degrees and will be closed if the temperature drops below 65 degrees. Staff will have the discretion to keep the pool open if circumstances warrant. When in doubt about pool availability, members are encouraged to call the Club or check the website for current information.

### Monday through Friday

8:30–10:10 a.m. – Swim lessons in the I-pool and large pool; Dive lessons in large pool.  
10:15–11:20 a.m. - Swim Team practice, small pools open  
11:25-12:30 - Synchronized swim practice in diving well  
12:00–9:00 p.m. - All pools open to club members  
3:00-3:30 p.m. - Dive practices for dive team during competitive season

### Saturday and Sunday

10:00 a.m.-Noon      Saturday synchronized swim practice  
11:00 – 9:00 PM      -All pools are open to Club members.

**THE CLUB, POOLS, LOCKERROOMS & CONCESSIONS CLOSE AT 9:00 PM**

## RUBBER DUCKY DAY

“These Days” will be held from Noon until 3:00 PM. Normally, inflatable devices are not allowed in the main pool. However, on these dates, members may bring inflatable devices for use in the main pool, including beach balls and noodles.

Only one-person inflatable devices are allowed on Rubber Ducky Day and are for use only in the main/large pool for safety reasons. The diving board will be closed during these times.

## CONDUCT POLICY

The Village Club is a facility that depends on its members to conduct themselves in a manner that promotes safety and enjoyment for all and a positive working atmosphere for the entire staff.

The rules and procedures of the Village Club are required to provide a safe and enjoyable environment for everyone. It is expected that all members will be familiar with the rules and procedures as outlined in the membership packet and posted at the club. Parents are expected to review the rules with their own children and guests, as they are responsible for their behavior.

Unfortunately, some members may choose behavior that is unsafe or deprives other members the opportunity to enjoy the Club’s facilities and programs. Employees will intervene to remedy the situation when this happens. This will take the form of a verbal reminder with the expectation that the inappropriate behavior will change immediately.

Continued inappropriate behavior problems warrant a more significant response. Some examples of these types of behaviors might include, but are not limited to:

- Repeated violation of Club rules e.g. diving in shallow water, throwing people in the pool, inappropriate footwear on the tennis courts, bullying, spitting, and using cell phones in the locker rooms,
- Disrespect toward staff—not following directives, talking back
- Offensive behavior—profanity, crude behavior or remarks
- Disrupting Club programs—during swimming, diving, or tennis lessons
- Acting in an unsafe manner and/or creating a dangerous situation for others
- Damage to club property—vandalism, reckless behavior resulting in damage
- Defrauding the Club—not signing in guests, stealing equipment, merchandise or money from the club.
- Uncivil behavior or conduct prejudicial to the best interest of the club by the member or by the member’s guest(s).

The following guidelines will be used to determine the level of action to be taken by the Club when behavior of this nature occurs. The police may be notified if laws are violated.

» **1<sup>st</sup>** Offense: ejection from the Club for the remainder of the day and the next two days. Reported to the Board of Directors and recorded in the conduct logbook. Parents will be contacted to inform them of the situation if the offending member is a minor.

» **2<sup>nd</sup>** Offense: ejection from the Club for the remainder of the day and the next 6 days. This will be reported to the Board of Directors and recorded in the conduct logbook. The Board President will inform the member (or parent) in writing that they are at risk of having their membership revoked.

» **3<sup>rd</sup>** offense: ejection from the Club for the remainder of the season. The President or designee will inform the member in writing, at least 10 days prior to the Board meeting, that they are considering revocation of membership. The member will have an opportunity to be heard at that board meeting. A two-thirds vote of the board will be required to revoke a membership. There will be no refund of dues or fees if membership is revoked.

## **CLUB CREDITS:**

### **How to earn them and how to use them**

**There are two different \$25 credits members can earn.**

- 1. Pay your Membership Dues in one lump sum with the Capital Improvement Fee by February 1<sup>st</sup>. \$25**
- 2. Complete two hours of work on one of the workdays. Limited to one work credit per membership. \$25**
- 3. That \$50 can be used to pay for guest fees, leagues, teams, tennis lessons, swim lessons & concessions.**
- 4. It cannot be used for Dues, Initiation Fees, Late Fees Capital Improvement Fee or social events.**
- 5. The credit does not expire. It is carried from yr-to-yr.**
- 6. The Club Credit is placed on the member's club key tag. Works like a gift card.**
- 7. You cannot transfer these credits to other members.**
- 8. These club credits expire when you choose not to renew your membership.**
- 9. Check at concessions for your club credit total.**

**HELP KEEP THE CLUB CLEAN, SAFE AND FRIENDLY**