



Party Reservation

Date of request: _____

Village Club Members may request the use of Club facilities for social gatherings of family, friends and relatives with the approval of the Board or the Aquatics/Concessions Manager.

1. Requests will be honored on a first come, first serve basis and as space permits.
 - a. Members must complete this form in order to reserve tables for a specific area of the Club. Time requested must be within normal hours of operation.
 - b. Scheduling more than 2 parties in one day is done at the discretion of Management.
 - c. Party or table reservations are not allowed on holidays or on the day of a Club event.
 - d. Members are limited to one party per month per membership.
 - e. Party reservations are limited to 25 participants. Exceptions require board approval.
 - f. Parties are not allowed for outside organizations.

2. The member is responsible for the appropriate guest fees.
 - a. \$10/person, 2 and under free.
 - b. \$5/person after 5 pm.

Member Name: _____

Member Phone #: _____

Date Requested: _____

Time Requested: _____

Location: please circle one

Terrace Areas: Baby Pool, Intermediate Pool, Locker-room, Large Pool, West End or Gazebo, Patio

Number of tables: _____

Number of members: _____

Number of guests: _____

Special Requests: _____

Manager approval: _____ Date: _____

Confirmation with Member: _____

Entered on: _____