



Party Reservation

Date request submitted: _____

Village Club Members may request the use of Club facilities for social gatherings with the approval of the Aquatics Director.

1. Requests will be honored on a first come, first serve basis and as space permits.
 - a. Members must complete this form in order to reserve tables for a particular location.
 - b. The time requested must be within normal hours of operation from 11:00 am to 8:00 pm.
 - c. Scheduling more than two parties in one day is done at the discretion of Management.
 - d. Party reservations are not allowed on Holidays nor on the day of the Family Picnic
 - e. Party reservations are limited to 12 guests. Exceptions require management approval.

2. The member is responsible for the appropriate guest fees.
 - a. \$10/person. Ages 2 and under are free at all times.
 - b. \$5/person after 5:00pm on Monday through Friday.
 - c. Guests must check-in and sign covid-19 waiver.

Member Name: _____ Phone #: _____

Party Date Requested: _____ **Time Requested:** _____

Location: please circle or describe location: _____

Baby pool deck, West patio deck, Gazebo, Terrace near bathhouse, Tables near Clubhouse

Number of tables: _____ Number of members: _____ Number of guests: _____

Special Requests: _____

Manager approval: _____ Date: _____
signature

Confirmation with Member: (Director initials) _____ Date: _____

Payment is due on the date of the party at the check-in window: cash or credit card.

Names of guests attending the party:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

Notes: _____
